

FEE SCHEDULE

<p>DEED PREPARATION</p> <p>DOCUMENT PREPARATION FEES DO <u>NOT</u> INCLUDE THE FOLLOWING: Fee Calculations, Verification of Homeowner's Association Fees (HOA), fees associated with transfers that relate to HOA's or Timeshares, Transfer Taxes, Recording fees or any other related fees.</p> <p><u>COMPLETE ORDER:</u> (1) completed Document Request Form, (2) copy of the last recorded deed and or copy of tax bill and research service. (3) any additional supporting documents (i.e. Death Certificate, Tax Statement, business entity organization documents, etc.) Note: Processing time does not start until all required information to complete your request has been received and verified. All 1 Business Day and Same Day Requests please call before ordering.</p>	<p>\$75</p>
<p>FORM COMPLETION SERVICE</p> <p>Forms are completed to the extent that required information can be obtained. Customers will be instructed to provide additional information if required. <u>This service includes completion of any required forms to the extent that required information can be obtained.</u> For New York / Rhode Island (sale) / Wisconsin we charge an additional \$35 per deed due to the complexity. (New York City forms are prepared and delivered <u>after</u> signing your deed)</p>	<p>\$35</p>
<p>RECORDING SERVICE</p> <p><u>There is no guaranteed time frame for this service.</u></p> <p>Recording Service is a mail-in service. Any fees associated and/or assessed with the recordation of the document are <u>not</u> included in this fee. Some counties require walk-in service at an additional fee. We will contact you if this applies.</p>	<p>\$50</p>
<p>RESEARCH SERVICE</p> <p><u>There is no guaranteed time frame for this service.</u></p> <p>Research and retrieval of requested document(s) and/or additional required information (i.e. <u>prior deed, parcel number, address and prior recording information</u>). Prior permission is <u>not</u> required for this charge. Please be sure to complete the Document Request Form in its entirety before submitting. <u>This is not a title search. Research will be performed based upon the information presented with your request.</u></p>	<p>\$50</p>
<p>PROCESSING TIME UPGRADES</p> <p>5 Business Days add an additional</p> <p>2 Business Days add an additional</p> <p>1 Business Day add an additional</p> <p>Same Day add an additional</p>	<p>\$25</p> <p>\$45</p> <p>\$65</p> <p>\$95</p>
<p>REVISIONS -- Revisions due to incorrect information on your order request or changes in your request or services. This fee is determined by the amount of revision necessary.</p>	<p>\$10 and up</p>
<p>CANCELLATIONS - After document has been completed but before delivery</p>	<p>50% refund before delivery</p>